

MINUTES.

IQAC MEETING.13-12 -2021

MEMBERS PRESENT.

AGENDA

- 1, Framing of Mission, Vision, and core value of Institution and all departments.
- 2, Framing of research policies for promoting research culture and organization of conferences, seminars, workshops, etc. Framing of mission
- 3, Planning of NSS activities.

Members present

CHAIRMAN **Dr.MADHU, R, PRINCIPAL**

Dr.K.Govindankutty

Dr.Baiju JJ

Dr.Carmal Thomas

Prof.RajanPillai

Asst.Prof.Anandha Krishnan. S

Asst.Prof.ArunAravind

Asst.Prof.Sudha S

Asst.Prof.Jisha S

Asst.Prof. Maninath.

Sri.Harilal KMML

Smt.Geetha , Member ChavaraPanchayath.

Absent

1,Adv.N.RajanPillai

2, Prof. GoplalalKrishnapillai

The meeting began at 10 AM in the reception room.

Dr. K. Govindankutty, IQAC co-ordinator, welcomed the members and introduced all the internal members and requested all external members to introduce themselves.

Dr. Madhu. R Chairman of IQAC also welcomed all members and spoke of the present status of the college. All members introduced themselves.

Agenda 1 Framing Mission Vision and core value of Institution and departments.

Dr.K.Govindankutty, Chairman of the co-ordination committee felt that mentoring of all faculty members , as well as students was needed and more experts from outside should be involved in teaching learning process.

Mr. Harilal,from KMML shared his experience about quality circle in the industry and remarked that similar quality circle can be formed in each department.

Prof. Rajan Pillai, HOD of Commerce department said that there was no substitute for hard work and it was required to achieve the overall development of the institute. Concrete steps and monitoring in all directions were needed for achieving quality assurance.

So, the first Mission and Vision of the institute and department should be framed for setting quality bench mark.

Agenda 2 .Registration and organization of Alumni meet.

Dr.Baiju JJ pointed out that apart from the academic feedback taken from students ,parents and employers , Alumni interaction was also equally important.

The team suggested with the permission of chairman to collect the alumni feedback and organize alumni meet Assistant Professor Nair Beenu is entrusted with the responsibility of the team.

Agenda 3. Framing of research policies for foresting research culture and organizing of Conferences and workshops.

Prof Asokkumar suggested that research culture should be inculcated in academics and industry –institute interactions should be strengthened.

Prof. Surendranadhan suggested that academic policies were needed should be encouraged to be revised and related activities promoting research culture.

Agenda .4 Planning NSS activities.

The Chair person decided to conduct NSS activities in the near future activities should include treeplanting, Blood donation and Road safety program on the basis of suggestions from committee members .

The conclusion of the meeting and proposed action plan.

1, Framing of Mission Vision and core value of institution and departments .

2, It was planned to conduct Alumni meet yearly and decided to register Alumni Association.

3, It was decided to conduct a series of Faculty Development Programmes.

4, It is planned to conduct NSS activities such as tree planting, Blood donation and Road safety program under the ageing of the NSS.

The meeting ended with a formal vote of thanks .